

Board Minutes December 5 and 11, 2023

The Board met in a special session December 5, 2023 at 9:00am with all members present. They reviewed the application and contract details for the County Engineer position. Moved by Kelsay and seconded by Vermace to extend an employment offer and contract to Michael Kueny as County Engineer. Motion carried unanimously. Having no other business on the agenda the meeting was adjourned.

The Board of Supervisors met at 9:30am December 11, 2023 with all members present. The Pledge of Allegiance to the Flag was recited, and the meeting was called to order.

Dan Marx, County Sheriff, met with the Board to review his FY25 budget.

Steve Johnson and Ashley Christensen, Historic Preservation Commission, met with the Board to review 2023 accomplishments and request funding for FY25.

Stephanie Fromm and Mark Jensen, Winneshiek County Development and Tourism, met with the Board to discuss projects and request funding for FY25.

Moved by Kelsay and seconded by Faldet to open the public hearing on the loan for the Festina Wastewater Treatment Project. Motion carried unanimously. No written or verbal comments were received. Moved by Vick and seconded by Faldet to close the public hearing. Motion carried unanimously. Moved by Kelsay and seconded by Faldet to adopt resolution 24-24, authorizing and approving the Loan and Disbursement Agreement and issuance of Bonds for the Sewer Improvement Project. Motion carried unanimously by roll call vote. Moved by Vermace and seconded by Vick to adopt resolution 24-25, approving Tax Compliance Procedures related to tax exempt bonds. Motion carried unanimously by roll call vote.

Jeff Peel met with the Board to discuss an option for vacation of ROW on 360th Street and to request the Board consider making a portion of the road Class B, if the option to vacate isn't approved. The Board will consider the options at a later time.

Michael Kueny, County Engineer, and Nick Rissman, Interim County Engineer, met with the Board to discuss ongoing projects, the potential 28e agreements with the incorporated cities along the W14 paving project, and the 360th Street topic discussed by Peel.

Moved by Vermace and seconded by Kelsay to no longer consider vacation along 360th Street and enforce the previously imposed deadline for the removal of the riprap along 360th Street. Motion carried unanimously. The Board will work with the County Engineer for further consideration of the option to make a portion of the road Class B.

Moved by Vermace and seconded by Faldet to adopt resolution 24-26, authorizing Kueny to sign DOT documents as the Winneshiek County Engineer. Motion carried unanimously by roll call vote.

Rissman reviewed the additional costs for the W14 project in the incorporated cities. The County pays for the road paving for the center 22 feet of the road, and the cities are responsible for costs associated with any additional paving they wish to be done in conjunction with the County's project. Ridgeway has no additional costs, Spillville has \$314,662.27, and Fort Atkinson has \$100,013.61. The County will need 28e agreements for repayment structure from the cities for these costs. Moved by Vick and seconded by Kelsay to offer Spillville and Fort Atkinson two options: no interest with a repayment over five years, or repayment over eight years with a two percent interest rate. Motion carried unanimously. Kueny and Rissman will work with the cities and report back.

Moved by Vick and seconded by Vermace to approve the lease agreement with Everest Property Group for dumpster rental associated with Rural Waste Collection. Motion carried unanimously.

Jon Lubke, IT and GIS Director, met with the Board to report on the A/V system. The system still is not working properly, and Lubke should continue to work with the vendor to get the system functional.

The Board reviewed the RFP for HR services. Moved by Kelsay and seconded by Faldet to approve the RFP for distribution. Motion carried unanimously.

The Board considered the issue of sale of land in the Industrial Park in Freeport. Moved by Vermace and seconded by Faldet to set a public hearing on the potential land sale, but not solicit bids at this time. Motion failed with Vermace and Faldet voting aye; and Vick, Kelsay, and Langreck voting nay. Moved by Vick and seconded by Kelsay to adopt resolution 24-27, setting a public hearing for January 8, 2024 at 10:30am on the potential sale of the property, and providing bid procedures for interested buyers. Motion carried with Vick, Kelsay, and Langreck voting aye; and Vermace and Faldet voting nay. Public hearing notice will be published and bid documents will be sent to adjoining property owners.

Moved by Faldet and seconded by Kelsay to make the following appointments to Upper Explorerland (UERPC) Boards and committees: Nina Taylor and Peggy Lensing, UERPC full Board; Vermace and Vick to UERPC Executive Board; Vick (representative) and Vermace (alternate) to Transportation Policy Board; Vermace to NEIA Housing Trust Fund and Housing Authority Boards. Motion carried unanimously.

Moved by Vick and seconded by Faldet to appoint Faldet (representative) and Langreck (alternate) to First District Department of Correctional Services Board for a one year term, Steve VandenBrink to the

EMS Association Board for a one year term, and Vermace to the Behavioral Health Board for a three year term. Motion carried unanimously.

Moved by Vick and seconded by Faldet to appoint Christopher Belz, Janelle Halverson, and Deb Tekippe to three year terms on the Pioneer Cemetery Commission. Motion carried unanimously.

Moved by Kelsay and seconded by Faldet to appoint Kim Glock, Donald Arendt, and Jamie Hanson to three year terms; and Roanld Novak to the remainder of the unexpired vacant term on the Historic Preservation Commission. Motion carried unanimously.

Moved by Vermace and seconded by Faldet to appoint Christopher Miculinich and Mark Vick to the Board of Health for three year terms. Motion carried unanimously.

Moved by Vermace and seconded by Faldet to appoint Tina Hall to a five year term on the Conservation Board. Motion carried unanimously.

Moved by Vick and seconded by Faldet to appoint Leonard Graves to a six year term on the Civil Service Commission. Motion carried unanimously.

Moved by Vick and seconded by Vermace to approve the consent agenda which includes the minutes of the last meeting, the claims filed with the Board, and to accept and file the monthly report of the County Recorder. Motion carried unanimously.

Moved by Faldet and seconded by Vick to adjourn to 9:30am Monday, December 18, 2023. Motion carried unanimously.

ATTEST _____

Benjamin D Steines
County Auditor

Daniel Langreck, Chair
Board of Supervisors