

**Minutes of the Winneshiek County  
Historic Preservation Commission  
Meeting  
September 25, 2004  
8:30 A.M.  
Vesterheim Westby-Torgerson Education Building**

**Present**

Roger Bergan, Kevin Lee, Dave Stanley, Ferneva Brimacombe, Elizabeth Lorentzen, Steve Johnson.

Ferneva moved to approve the minutes from the August 21st meeting. Roger seconded the motion and it was approved unanimously.

Elizabeth presented the treasurers report. Donations from Audrey Malken included a \$35,000 donation from her and an additional \$50 memorial fund from her accountant. As of September 25<sup>th</sup> there was \$37,058.66 in the HPC account.

Elizabeth indicated that she had a discussion with Rick Torgerson, President of Luther College about reprinting the booklet originally prepared by George Knudson, a former Luther professor. This document is a self-guided tour of the Decorah area and was originally published in 1971 and Luther owns the copyright. Mr. Torgerson said that it would be alright to reprint the booklet but requested that it be noted that it was reprinted with the permission of Luther College. Elizabeth volunteered to edit and update the booklet.

Dave moved to approved reprinting and updating the self-guided tour of Decorah. Roger seconded the motion and it was approved unanimously. The formal title of the booklet is "Self Guiding Tour of Decorah for Motorists and Cyclists.

Dave brought up having a press release about Audrey's donation. Elizabeth indicated that Wanda Gardner is putting together a feature article on this topic and Vera Harris' (Audrey's aunt) manuscript.

Steve suggested that we publish the Knudson booklet in time for Christmas if possible.

Dave suggested that Elizabeth document the sequence of events surrounding Audrey's donation. He also asked if there are written instructions concerning how the donation should be spent.

Elizabeth indicated that there is not a document of this nature but said she would contact Audrey's daughter, Hope, about preparing written instructions so we are clear on this topic.

Dave suggested that we put a significant portion of the donation in a certificate of deposit and use the accrued interest for other projects not directly associated with Audrey's requests. He also noted that we need a cost proposal and scope of work from Wanda Gardner concerning the editing and preparation of Vera Harris' manuscript concerning historic buildings and occupants in Decorah. Dave also mention that we would need to submit a 1099 form to the IRS concerning any payments to Wanda.

Elizabeth said she would discuss this with Lance (an attorney) and speak with Wanda about the cost proposal and scope of work.

Ferneva brought up the 1987 publication originally published by the HPC and entitled "A Self-Guided Auto Tour of Winneshiek County. This document is presently out of print and should be updated. The rest of the commission was in agreement that this should be done.

The meeting was adjourned at 9:40 A.M. **Next meeting is scheduled for October 30<sup>th</sup> at the Vesterheim Westby-Torgerson Education Building at 8:30 A.M.**