

BAD CHECK REFERRAL SHEET

Please print or type. One questionnaire required for each check.

1. Check was written to (Name of Establishment): _____
Check was taken by (Name of Employee): _____
Employee's Title: _____
Address: _____
Telephone: _____

2. Date Check was taken: _____ Account Number: _____
Account Holder: _____ Bank Name: _____
Check Signed By: _____ Check Number: _____
Account Holder's Address: _____
Check Amount: \$ _____
Returned Check Charge: \$ _____
Other Fees Incurred: \$ _____

3. Person Presenting Check: _____
Address: _____
Date of Birth: _____

4. Check one:

a. Presenter was known personally to employee

b. Employee checked the following photo ID for verification of identity or address:

- Driver's License
- Military ID
- State ID
- Other (Please Specify): _____

5. If information is obtained from a bank regarding the check, please provide the information and the name, address and telephone number of the bank contact person: _____

6. If the Winneshiek County Attorney files a trial information in this matter, I pledge myself and all my employees to help in whatever way necessary with the prosecution of this criminal charge. Yes No

7. This check was accepted in Winneshiek County.

8. _____ (Defendant) received _____
(describe money, goods or services received in exchange for check), in Winneshiek County, Iowa. Defendant received these goods or services on _____ (date).

Please check either "yes" or "no" in answer to the following questions:

- 1. Was this a postdated check? Yes No
- 2. Have you agreed to extend the time of payment? Yes No
- 3. Did you agree to hold the check for a few days before sending it through? Yes No
- 4. Did the Defendant tell you to hold the check until he got paid? Yes No
- 5. Did the Defendant tell you there was not money in the bank to cover the check at the time it was issued, but that he would have money in the bank to cover the check by the time it got to the bank? Yes No
- 6. Did you know the check was not good when you took it? Yes No
- 7. Was this check given to pay an old debt or to pay for goods or services provided to Defendant on credit? Yes No

Other comments regarding this check: _____

STATE OF IOWA, COUNTY OF WINNESHIEK)—SS

I, the undersigned, do swear under oath that the check I accepted from _____ dated _____ was not taken as a hold check, post-dated check or received on account to pay for a credit transaction, and that said check was taken in good faith for merchandise, service, and/or cash which was delivered at the same time as the check was accepted, or after the check was accepted.

This statement is made in good faith and for the sole purpose of enforcing the criminal laws of Iowa; I do not desire nor expect to use the prosecution of this case for the purpose of collecting a debt, nor for any private purpose, nor will I accept restitution without contacting the Winneshiek County Attorney.

Subscribed and sworn to me the undersigned by _____ on this the ____ day of _____, 20__.

 Notary Public
 In and For Said County and State